

Long Bay Primary School

Health, Safety and Welfare Policy

NAG 5



Long Bay Primary School
WHOLE CHILD EDUCATION

Rationale

Long Bay Primary School aims to

- Provide a safe physical and emotional environment for students, staff, contractors, visitors and volunteers.
- To comply with all current legislation that ensures the safety of students and employees.

Purpose

1. To ensure that the school is a safe environment and place of work for students, staff, contractors, visitors, and volunteers by systematically identifying and eliminating or minimizing the potential damage from actual and potential hazards.
2. To establish safe work practices, including maintaining correct procedures for the maintenance of equipment and materials to ensure that they are safe and properly handled, and to implement procedures to ensure that these are followed.
3. To preserve the long term health of the Long Bay School Community by demonstrating care and concern for self, others and the environment.
4. To promote cross-cultural awareness and develop a school culture which is non-discriminatory and supportive.

Guidelines

1. All staff will be informed of the school Health and Safety expectations and understand their responsibility for taking reasonably practicable steps for their own health and safety and that of others.
2. The school will have a Health and Safety team, chaired by the Principal with a representative from the staff and Board of Trustees.
3. The school will have written management procedures that are actively practised and regularly reviewed for compliance. These will include:
 - a. **Physical, social and emotional wellbeing**, including behaviour management.
 - b. **Medical and Health Care systems**, including protection from communicable diseases and medical room procedures.
 - c. **Protection from identifiable Hazards**
 - d. **Emergency Procedures**
 - e. **Adult conduct in the School**
3. The school will follow guidelines in the Occupation Health and Safety Act and other Health and Safety legislation.
4. Safety Action Plans (SAPS) will be part of management procedures and all EOTC trips. (See Education Outside The Classroom Policy).
5. Health and Safety issues and compliance will form part of the reporting to the Board of Trustees.
6. Also see the Long Bay Primary School, Digital Technology and e-Learning Policy in regards to use of IT, eLearning and digital citizenship responsibilities for staff and students.

Conclusion

The school will have a set of implemented management procedures that will result in a safe and caring physical and emotional environment for the Long Bay School Community.

Approval

When the Board approved this Policy it agreed that no variations of this Policy or amendments to it can be made except with the approval of the Board.

A copy of this policy is to be included in the School Policy Manual, a copy of which shall be available to all staff, and to students and parents at their request.

DATE: Next Review:	2016	APPROVED BY:	
	2019	PRINCIPAL <i>L. Barton</i>	BOT CHAIRPERSON <i>Henan</i>